



RESERVE BANK OF VANUATU

2021 MSME Awards BUSINESS NOMINATION FORM

Instructions

- i. Fill in form (One form per category)
- ii. Attach requested documents (pictures, etc.)
- iii. Submissions marked “**Confidential MSME Award Application**” and addressed to the Financial Inclusion Unit can be hand delivered to the Reserve Bank reception or via email to: jpeter@rbv.gov.vu, copying in: abaniuri@rbv.gov.vu
- iv. All nominations must be received by **5pm, Friday 29 October 2021**

Eligibility:

To be eligible for the award, small businesses need to:

- i. Be locally registered (Provide proof of registration)
- ii. Have annual sales or turnover of NOT more than 15 million
- iii. Employ NOT more than 10 employees

Note: Youth category refer to individuals within the age range of 15 years to 30 years

PART A: NOMINATOR DETAILS

Name: _____

Organization you represent: _____

Address: _____

Telephone: _____

Email Address: _____

PART B: NOMINEE BASIC DETAILS

Name: _____

Address: _____

City / Town: _____

Province: _____

Contact Person (Attach a picture to the form): _____

Telephone Number: _____

Email: _____



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PART C: CATEGORY OF AWARD

From the list below, select the category of award you are nominating this MSME for:

- Manufacturing
- Services
- Agriculture
- Youth in Business
- Product Innovation
- Women in Business

***Note:** The decision on how many award categories may be available at one particular award nomination period is at the discretion of the Award Committee. New categories may be added or some removed by the Awards Committee.

PART D: MSME PRODUCT DETAILS

In at least 300 words, describe the type of product developed / produced / manufactured or service operated including any supporting documents. (pictures, brochures, etc.)



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PART E: MSME OPERATIONAL DETAILS

Item	2018-2019	2019-2020	2020-2021
Original Investment in plant/machinery/equipment (VT)			
No. of employees			
Value of Annual sales of Products/services/job work (VT)			
Net Profits (VT)			

PART F: REASON WHY THE MSME SHOULD GET AWARDED

- i. In at least 300 words please describe why your application deserves to be considered for the category that you have applied for:



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- ii. In at least 300 words describe how local innovation and creativity has helped you overcome challenges and how your business is contributing towards inclusion and sustainability in general.

Signature: _____ Date: _____

Thank you for completing this nomination form. Please submit it, along with any additional documents, brochures and customer reviews that support your application per the submission details in the instructions.

Disclaimer:

- 1. All information provided in the nomination form will be used solely for evaluating applicant institutions according to the parameters decided by the Panel of Judges.*
- 2. All the documents submitted towards completion of the nomination forms are the property of the Awards Secretariat.*
- 3. Panel of Judges decision will remain final and binding. Every effort will be made to ensure that due consideration is given to all the applications received.*