



RESERVE BANK OF VANUATU

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VACANCY NOTICE

Position: Financial Analyst

Department: Financial Markets (External Market Office)

Reference No.: DFM-301.03

The Reserve Bank of Vanuatu (RBV) invites applications from suitably qualified and experienced individuals to fill the position of Financial Analyst within the Department of Financial Markets.

Position Purpose:

Responsible for one or more foreign currency investment portfolios, the Financial Analyst monitors and assesses international financial market conditions with a focus on exchange rate movements and interest rates. The role undertakes portfolio investments in approved asset classes, currency and arbitrage deals, ensures adherence to risk limits in the Investment Guidelines, produces reports and updates, and provides recommendations on reserves management.

Key Responsibilities:

1. Set the daily exchange rates of the Vatu against relevant foreign currencies.
2. Monitor financial market developments daily and assess implications for current and prospective investments.
3. Track the risk profile of investment portfolios against parameters in the Board-approved Investment Guidelines.
4. Undertake foreign currency trades with the Government, banks, and customers for debt, import, or investment purposes.
5. Conduct foreign currency transactions for arbitrage or hedging to manage portfolio open currency positions.
6. Analyze major foreign currency interest rate and exchange rate movements, as well as the bond market.
7. Undertake prudent liquidity management and ensure settlement obligations are met.
8. Maintain portfolio records and monitor the investment book in Bloomberg PORT, ensuring updates align with Epicor balances.
9. Prepare monthly accrued interest for respective portfolios.
10. Update bond structures and cash flows for portfolios.
11. Conduct quarterly revenue forecasts on portfolios.
12. Assist in preparing investment update papers for the Investment Committee.
13. Provide updates on foreign exchange and international market developments for weekly Management and Investment Committee meetings.
14. Attend Investment Committee meetings.
15. Perform other duties as requested by the Manager.

Performance Measurements:

- Adherence to investment risk benchmarks
- Accuracy and timeliness of report analysis
- Delivery of timely reports
- Ability to perform under pressure
- Demonstrated teamwork

Qualifications:

- **Education/Certification:** Graduate degree in Economics, Finance, or related discipline
- **Required Knowledge:** International financial markets, foreign exchange, exchange rates, computer literacy
- **Skills & Abilities:** Financial market analysis, teamwork, sound written skills, excellent communication and liaison skills
- **Experience:** Minimum 2–3 years in a relevant field

Remuneration and Conditions

An attractive remuneration package will be offered, commensurate with qualifications and experience. Applicants must be fluent in both written and spoken English and have a good understanding of French.

Application Process

Applications must be received no later than **April 17, 2026**, and should be addressed to:

**The Governor
Reserve Bank of Vanuatu
Private Mail Bag 9062
Port Vila
VANUATU**

aletlet@rbv.gov.vu or recruitment@rbv.gov.vu

The Reserve Bank of Vanuatu is an equal opportunity employer committed to promoting a professional and inclusive work environment.